

# DODGE COUNTY BUILDING COMMITTEE MINUTES

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Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: May 5, 2016

**Call to order:** The meeting was called to order by Supervisor Dennis Schmidt at 7:00 p.m. with the following members present: **Mark Roesch, Dennis Schmidt, Jeffrey Caine, Michael Malloy, and Cathy Houchin**

**Also present:** Russ Freber, Director of Physical Facilities; Barbara Brooks, Administrative Secretary

Supervisor Schmidt welcomed new committee members Jeffrey Caine, Michael Malloy, and Cathy Houchin

The first order of business was the election of officers:

**A motion** was made by Roesch and seconded by Caine to nominate Supervisor Schmidt as Chairman of the committee. Motion carried.

Supervisor Schmidt accepted the position as chairman and continued with the election of officers.

**A motion** was made by Caine and seconded by Houchin to nominate Supervisor Roesch as Vice-Chairman of the committee. Motion carried.

**A motion** was made by Roesch and seconded by Malloy to nominate Supervisor Caine as Secretary of the committee. Motion carried.

It was the consensus of the committee to hold meetings on the first Thursday of each month at 7:00 p.m. in 1A of the Administration Building. Additional meetings may be scheduled as needed.

**Public Forum: None**

**Minutes:** A motion was made by Mark Roesch and seconded by Jeffrey Caine to approve the minutes of the April 6, 2016 meeting as recorded and allow the chairman to go out of order to efficiently conduct the meeting. Motion carried.

**Communications & Committee Member Reports: None**

**Consider, Discuss and Take Action:**

***Sprinkler System Room B010 Courthouse Basement for Year 2016 or 2017*** looking into installing clean chem system to protect the \$1.4 million worth of electronic equipment. Cost would be about \$37,000. If approved by committee this system would be put in the 2017 budget. A motion was made by Jeffrey Caine and seconded by Cathy Houchin to approve the system installation in the 2017 budget. Motion carried.

***Construct Wall on the 3<sup>rd</sup> Floor at the Henry Dodge Office Building for the Aging Disability Resource Center*** the Aging Disability Resource Center would like a wall separation from the common waiting area. We have contacted Maas Brothers and the cost would be about \$1500. The State will fund the money for this project. If the committee approves this project we will proceed with construction of the wall. A motion was made by Jeffrey Caine and Seconded by Michael Malloy. Motion carried.

***Lights at the Dodge County Justice Facility*** current ballast and fixtures are obsolete. We do have 8-10 on hand but when they're gone we will be looking into replacing them with LED. This will be put in the 2020 budget.

**Report & Consider Maintenance Operations & Projects:**

Russ Freber updated the committee on the projects at the different locations.

**Administration Building**

*Roof Project* this project is complete.

*County Board Room Project* this project is complete.

*Air Handler Number 2* there has been some issues with the heating valve and air conditioning. A repair Company was on site for 2-3 days and found that the coils on the valves were bad.

*Maintenance Mechanic Open Position* this position is still open. We have had 4 applicants.

**Henry Dodge Office Building**

*Chiller Replacement Project* this project is winding down. Johnson Controls will be on site next week to go over the system.

**Courthouse**

*Stone Work* there is still some stone work that needs to be completed on the balcony. The cost being about \$3,000.

**Jail**

*Security Electronics Project* this will be a total upgrade with cost being about \$1.2 million. Current 16 year old parts are obsolete. This project will be completed in January of 2017.

*Engberg Anderson Piping Project* Engberg Anderson has been hired for this project.

*Check Valves in Shower Mixers* were replaced last year with high quality valves, 80% of these valves failed in the first 6-7 months. We have replaced these valves currently with Milwaukee check valves.

These new valves have already shown a decrease from 20 degrees down to 4-5 degrees.

*Cell Damage* four windows were broken by an inmate. The cost to replace these windows will be about \$2-3,000.

*New Combi Oven* this oven has been installed. The current racks used for this oven will need to be replaced. We will need to replace 3 racks with the cost being about \$1,400 per rack.

**Law Enforcement Center**

*Floor Removal and Installation* floor tile has been removed. Asbestos has been removed. New floor tile will be replaced tomorrow.

*Installation of New Work Station for Control Equipment* this work station is currently being installed.

**A motion** was made by Jeffrey Caine and seconded by Cathy Houchin to convene in closed session at 8:32 p.m.

Before voting on the motion, Chairman Schmidt announced to all present that the purpose of the closed session will be to deliberate the purchasing of public properties which, because of competitive and bargaining reasons, requires a closed session, specifically, a parcel of real estate to which Dodge County Parcel Identification Number 241-1115-2141-037 has been assigned, and which is located at 105 South Main Street, in the City of Juneau, Wisconsin, and a parcel of real estate to which Dodge County Parcel Identification Number 241-1115-2141-036 has been assigned, and which is located at 109 South Main Street, in the City of Juneau, Wisconsin. The meeting is closed pursuant to Section 19.85 (1) (e) of the Wisconsin Statutes.

A roll call was taken. Motion carried by unanimous vote of all members present.

There was deliberation concerning the purchasing of public properties, which, because of competitive and bargaining reasons requires a closed session, specifically, a parcel of real estate to which Dodge County Parcel Identification Number 241-1115-2141-037 has been assigned and which is located at 105 South Main Street, in the City of Juneau, Wisconsin, and a parcel of real estate to which Dodge County Parcel Identification Number 241-1115-2141-036 has been assigned, and which is located at 109 South Main Street, in the City of Juneau, Wisconsin.

**A motion** was made by Jeffrey Caine and seconded by Mark Roesch to reconvene in open session. A roll call vote was taken. Motion carried by unanimous vote of all members present at 8:44 p.m.

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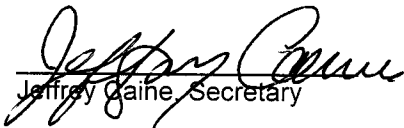
The Building Committee is not interested in purchasing the parcels of real estate at this time. No action required.

The next meeting is scheduled for Thursday June 2, 2016 at 7:00 p.m. in Room 1A of the Dodge County Administration Building

**Adjournment:**

There being no further business to come before this committee, a motion was made by Dennis Schmidt and seconded by Cathy Houchin to adjourn the May 5, 2016 meeting at 8:49 p.m. Motion Carried.

Respectfully submitted,

  
Jeffrey Gaine, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.